



Community Development **REQUEST FOR PROPOSAL**

OWNER: MILLE LACS BAND OF OJIBWE
43408 OODENA DRIVE
ONAMIA, MN 56359

DATE ISSUED: 24 July 2017

BID DATE: 9 August 2017

PROJECT: SPECIAL INSPECTIONS AND TESTING – D1 HHS Clinic

TO: QUALIFIED INSPECTION AND TESTING FIRMS

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

The Mille Lacs Band of Ojibwe, Community Development office will be accepting sealed lump sum bids for Special Inspections and Testing to be performed at the New D1 HHS CLINIC site. Bids are due to P.O. Box by Wednesday, 9 August 2017 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday 10 August 2017 at 8:30 AM.

**Site is located ½ mile South of US Hwy. 169 and Mille Lacs County 25 (Timber Trails Road, Onamia, MN 56359*

COMMUNITY DEVELOPMENT WILL, TO THE GREATEST EXTENT FEASIBLE, GIVE PREFERENCE IN THE AWARD OF CONTRACT TO INDIAN ORGANIZATIONS AND INDIAN-OWNED ECONOMIC ENTERPRISES.

Work Scope:

Provide all labor and materials for the performance of all special inspections and testing per specifications as identified on the bid form. All questions regarding this scope of work shall be directed to Ryan Jendro, project manager at ryan.jendro@millelacsband.com or at 320.532.7857. Interested bidders shall contact Ryan Jendro obtain bidder status. Construction activities are anticipated to commence in September 2017, and continue through spring of 2018. Testing and inspection services include: Excavation observation, soils testing, compaction testing, concrete testing, reinforcement observation, unit masonry testing, and structural steel observation and connection inspections. A \$15,000.00 Allowance shall also be included for

additional testing / inspection services as needed by Owner that may exceed the estimated unit cost quantities. Submitted unit pricing costs shall be used to calculate services used under this allowance. Unused allowance will be credited back to the Owner. Billing shall be based on itemized testing and inspections completed monthly. Any unused contract funds will be credited back to the Owner.

Mobilization:

1. The Contractor shall be capable of mobilizing his equipment and crews within seven days of the receipt of Notice to Proceed.

COMMUNITY DEVELOPMENT/PROJECT MANAGEMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.

Bidding notes:

1. Submit proposal in lump sum not to exceed amount
2. All Contractors must provide the following along with their bid submittal:
 - a. Completed and signed MLB Community Development Construction Bid Form
 - b. A copy of Current MLB Vendor's License (or a copy of the submitted application)
 - c. A copy of Current Insurance Certificate

All proposals MUST be mailed and labeled as follows:

**Mille Lacs Band of Ojibwe
Commissioner of Community Development
Sealed bid: SPECIAL INSPECTIONS D1 HHS Clinic
P.O. Box 509
Onamia, MN 56359**

****Please note that the bids must be submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. ****

****The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.

Licensing:

1. Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Jacquelyn Smith at the Business Regulations Office at (320)532-8240 or jsmith@mlcorporateventures.com with questions regarding licensing and for the license application.

SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

COMMUNITY DEVELOPMENT
PROJECT MANAGEMENT

FY 2017 CONSTRUCTION BID FORM REQUIRED FOR ALL BIDS

FIRM NAME: _____

JOB/PROJECT: **SPECIAL INSPECTIONS AND TESTING – D1 HHS Clinic**

LUM SUM PRICE:

	Units		cost/unit	total
Nuclear Density Tests	40	tests	\$	\$
Standard proctors	20	tests	\$	\$
Concrete Testing (Slump, Air - 3 cylinders)	60	tests	\$	\$
Strength of Cylinders	180	tests	\$	\$
Rebar/Steel Inspection and observation	80	hours	\$	\$
Summary Report	1	report	\$	\$
Administration	40	hours	\$	\$
Trip Charge (mileage, Vehicle, time)	100	trips	\$	\$

Special Inspections Allowance

\$15,000.00

TOTAL(SUM OF SPECIFIED COSTS + \$15,000 ALLOWANCE) :

_____ \$ _____
(Written Value) (Dollar Amount)

BID GUARANTEE PERIOD:

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.

- MLB BID FORM (MUST BE SIGNED)
- MLBO VENDOR LICENSE
- COPY OF CURRENT INSURANCES

NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

FIRM NAME: _____ TELEPHONE: _____

ADDRESS: _____