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**DNR/Environment**

**REQUEST FOR PROPOSAL**

**OWNER: MILLE LACS BAND OF OJIBWE DATE ISSUED: 7/31/2019 43408 OODENA DRIVE**

**ONAMIA, MN 56359 BID DATE: 8/14/2019**

**PROJECT: 100 Pony Farm Road E. ONAMIA, MN 56359 AKA-Meat on Mille Lacs**

**TO: DEMOLITION CONTRACTOR:**

**CONTRACTOR SERVICES FOR DEMOLITION OF BUILDINGS AND OTHER WORK AS DESCRIBED BELOW.**

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

The Mille Lacs Band of Ojibwe, Department of Natural Resources/Environmental office will be accepting sealed lump sum bids for asbestos abatement, building demolition and other work as described below to be performed at 100 Pony Farm Road E. ONAMIA, MN 56359 AKA-Meat on Mille Lacs (see attached report). Bids will be due **Wednesday 14 August 2019 at 3:00 PM**. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on **Thursday 15 August 2019 at 8:30 AM.**

**Mandatory Site Visit – Site visit will take place on Wednesday 7 August 2019 at 11:00 AM.**

General Notes:

**MLBDNR/E WILL, TO THE GREATEST EXTENT FEASIBLE, GIVE PREFERENCE IN THE AWARD OF CONTRACT TO INDIAN ORGANIZATIONS AND INDIAN-OWNED ECONOMIC ENTERPRISES.**

Work Scope:

Mille Lacs Band of Ojibwe, DNR/E is requesting proposals from qualified vendors/contractors to perform the following services:

1. Proposal must include the demolition of identified buildings/structures.
2. Contractor is responsible for securing all required permits and notifications as required by law. All fees for such permits and notifications are the responsibility of the Contractor. Contractor/Subcontractor shall provide copies of all such permits and notifications to MLBDNR/E, County, State and EPA, if needed.
3. Demolition and removal of: All building structures, out-building structures, building contents, concrete, all debris, specified asphalt and all other miscellaneous debris associated and identified with property. Removal of concrete slabs, and all below grade concrete or other materials associated with identified structures.
4. Fill to grade at removal/demolition areas.
5. Removal of various debris piles identified on hazardous materials survey and walk-thru.
6. Contractor must provide a detailed plan of site safety and security during demolition operations.
7. Upon completion of work the Contractor must provide to MLBDNR/E copies of receipts/log from qualified landfill(s) where all materials were brought.
8. Contractor is responsible for the disconnection of Onamia, MN city sewer service and applicable permits.
9. Contractor is responsible for the abandonment of one (1) identified well-approximately 95 foot depth. Contractor will provide Mille Lacs Band DNR/E with documentation of proper abandonment as described by MN Department of Health codes.
10. All work must be completed by December 31, 2019.
11. Tribal Employment Rights Ordinance (TERO) **applies** for this proposal (see Bidding note 2 below).

Contacts:

**Interested bidders shall contact Todd Moilanen, Project Manager, at 320-515-1903 or at** [**Todd.moilanen@millelacsband.com**](mailto:Todd.moilanen@millelacsband.com) **to be included on the bidder’s list in the event that any addendums are issued for this project.**

**MLBDNR/E/PROJECT MANAGEMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.**

Bidding notes:

1. All Contractors must provide the following along with their bid submittal:
   1. Completed and signed MLB DNR/E Bid Form
   2. A copy of Current MLB Vendor’s License (or a copy of the submitted application)
   3. A copy of Current Insurance Certificate
   4. A copy of Subcontractor/Material Supplier list
   5. A copy of valid State of Minnesota Contractor’s License (if applicable)
   6. A copy of Authorized Signature Sheet (submitted with first bid submittal)
2. All Contractors must comply with all Mille Lacs Band of Ojibwe American Indian Employment requirements (see 18 MLBSA § 5). Contact Craig Hansen at (320) 532-4778.

**All proposals MUST be mailed and labeled as follows:**

**Mille Lacs Band of Ojibwe**

**Commissioner of Natural Resources**

**Sealed bid: 100 Pony Farm Road E. ONAMIA, MN 56359 AKA-Meat on Mille Lacs**

**PO BOX 509**

**Onamia, MN 56359**

\*\*Please note that the bids must be submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. **\*\***

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

Licensing:

1. Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Elizabeth Thornbloom at (320) 532-8274 or via email at [ethornbloom@grcasinos.com](mailto:ethornbloom@grcasinos.com) with questions regarding licensing and for the license application.

Permit and Contractor Requirements:

Permits: Contractors are responsible to attain all necessary permits for all work, including Mille Lacs Band of Ojibwe (MLBO) Permits.

SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

MLB DNR

PROJECT MANAGEMENT

FY 2019 CONTRACTORS BID FORM

REQUIRED FOR ALL BIDS

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**JOB/PROJECT: 100 Pony Farm Road E. ONAMIA, MN 56359 AKA-Meat on Mille Lacs**

**Activity Cost**

**Demolition/removal and well abandonment $\_\_\_\_\_\_\_\_\_**

**Total $\_\_\_\_\_\_\_\_\_**

**Please attach any additional rates and fees on company letter head and sign the fee schedule, as well.**

**BID GUARANTEE PERIOD:**

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

**TERO COMPLIANCE:**

I understand that this company, its subcontractors and all employees performing work on this project will be expected to comply with all Mille Lacs Band TERO Compliance Regulations. Upon being informed that I will be awarded a contract for this project, I will submit all required TERO Compliance Plans directly to the MLB TERO Office for review and approval.

**Acknowledgement of TERO Compliance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.**

* MLB BID FORM (MUST BE SIGNED)
* MLBO VENDOR LICENSE
* COPY OF CURRENT INSURANCES
* LETTER FROM BONDING SURETY (If required)
* SUB-CONTRACTOR/SUPPLIER LIST (Include values)

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TITLE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TELEPHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**