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**Community Development**

**REQUEST FOR PROPOSAL**

**OWNER:** Mille Lacs of Ojibwe

43408 Oodena Drive

 Onamia, MN 56359

**PROJECT: Vineland AC Water Main Replacement Project, I.H.S. Project 15-H70, Mille Lacs Indian Reservation**

**DATE: June 18, 2018**

**TO: Heavy Equipment and Pipe Boring Contractors**

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Please submit an itemized quotation for providing the following services.

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

**Work Scope**:

Installation, labor, materials and equipment for directionally boring 2,800 feet of 8-inch HDPE. Installations of 7 new fire hydrants, 11 1-inch water service connections with corporations and curb stops, 11 interconnections to the existing water systems and abandonment of existing AC water main and valves. Existing Utility verification through hydro-excavations. Site restoration.

**Bids are due Wednesday July 11th, 2018 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday July 12th, 2018 at 8:30 AM at the Mille Lacs Band Government Center.**

**A mandatory pre-bid meeting will be held on Thursday June 21th, 2018 at 1:00 PM. At Roads Maintenance Facility located at 43188 Timbertrails Rd, Onamia, MN 56359 (located on Timbertrail Rd 3 miles west of Highway 169). Plans and specifications will be distributed at pre-bid meeting.**

**Bidding Notes**:

Your proposals shall include the following:

1. Bid should show a fixed fee to do the above mentioned work schedule. Bid ***must be signed*** by contractor to be valid.
2. Copy of current MLB Vendor’s License. (or a copy of submitted application)
3. Copy of current certificate of insurance for General Liability and Property Damage.
4. Copy of an authorized signature sheet if one is not already on file with the Mille Lacs Band.
5. Federal Davis Bacon wage scale applies to this project.
6. Plans and Specifications can be obtained by contacting Brian Scheinost, Mille Lacs Band of Ojibwe Public Works Department at (320) 532-7437.
7. Prime Contractor needs to perform at least 33.3% of the work.
8. Compliance with the EEO executive order 11246 as amended, compliance with the Copeland anti-kickback act and compliance with the sections 103 and 107 of the contract work hours and safety standards act.
9. An extra 10% of quantities are built into each line item.  Contractor will only be paid for actual quantities used and must have owner permission to use any of the extra 10%.
10. A 1/2% TERO Tax will be charged based upon final project cost.

**Bonding Requirements:**

**Bid BONDS:**

Each Bid must be accompanied by a BID BOND payable to the OWNER for twenty percent (20%) of the total amount of the BID. As soon as the BID prices have been compared, the OWNER will return the BONDS of all except the three lowest responsible BIDDERS. When the contract is executed the bonds of the two remaining unsuccessful BIDDERS will be returned. The BID BOND of the successful BIDDER will be retained until the payment BOND and performance BOND have been executed and approved, after which it will be returned.

**Performance and Payment BONDING Requirements:**

In construction contracts that are federally funded or deemed commercial, bonding is required. These types of contracts shall demand a performance and payment bond with penal amounts of 100% and 100% respectively of the amount of the contract.

All Proposals must be mailed and labeled as follows:

 Attn: Commissioner of Community Development

 Sealed Bid: **Vineland AC Water Main Replacement Project** PO Box 509

 Onamia, MN 56359

\*\*Please note that the bids must be submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. **\*\***

**\*\*The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

**Contacts**:

Questions or obtaining Plans and Specification regarding this project should be addressed to Michael Termont, Project Engineer with Indian Health Services at 218-444-0514 or Brian Scheinost at the Mille Lacs Band of Ojibwe Public Works Department (320) 532-7437.

**Licensing**:

Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Elizabeth Thornbloom at (320) 532-8274 or via email at EThornbloom@mlcv.com with questions regarding licensing and for the license application.

**TERO:**

Contractors must acknowledge TERO applies to this project. Any questions contact Craig Hansen, TERO Director, at (320) 532-4778.

**Authorized Signature:**

Contractors must have an authorized signature sheet on file. Contact Adam Candler, Deputy Solicitor General, at (320) 532-7827

**COMMUNITY DEVELOPMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.**

FY 2018 CONSTRUCTION BID FORM

REQUIRED FOR ALL BIDS

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Job/Project: Vineland AC Water Main Replacement Project, I.H.S. Project 15-H70**

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| --- | --- | --- | --- | --- |
| **Item Description** | **Estimated Quantity** | **Quantity/****Unit/+10%** | **Unit Price** | **Amount** |
|  |  |  |  |  |
| **1** | 6-inch Dir. Drilled Water Main C900 RJIB PVC, DR18 | 3080 LF |  |  |
| **2** | 6-inch Gate Valve with Box | 11 EA |  |  |
| **3** | 8-inch Gate Valve with Box | 2 EA |  |  |
| **4** | Fire Hydrant with Gate Valve and Box | 8 EA |  |  |
| **5** | 1-inch HDPE Service Line | 1200 LF |  |  |
| **6** | 1-inch Curb Stop and Box for Service Line | 12 EA |  |  |
| **7** | Corporation Stop | 12 EA |  |  |
| **8** | Connection to Existing Water Main | 5 EA |  |  |
| **9** | Abandonment of Existing Gate Valves | 2 EA |  |  |
| **10** | Existing Utility Verification through Spot-Hydro Excavation | 9 EA |  |  |

" \* " - These quantities have an extra 10% added. Contractor will only be paid for actual quantities used and must have Owner's permission prior to using any of the extra 10%. Bid should include the 10% overage quantities. A 1/2% TERO tax will be charged based upon final project cost, this tax should be included in your bid.

 **TOTAL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**LUMP SUM TOTAL PRICE:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 (Written Value) (Dollar Amount)

**BID GUARANTEE PERIOD:**

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

**TERO COMPLIANCE:**

I understand that this company, its subcontractors and all employees performing work on this project will be expected to comply with all Mille Lacs Band TERO Compliance Regulations. Upon being informed that I will be awarded a contract for this project, I will submit all required TERO Compliance Plans directly to the MLB TERO Office for review and approval.

**Acknowledgement of TERO Compliance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.**

* MLB BID FORM (MUST BE SIGNED)
* MLBO VENDOR LICENSE
* COPY OF CURRENT INSURANCES
* SUB-CONTRACTOR LISTS (Include values)

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TITLE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TELEPHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**