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**Community Development**

**REQUEST FOR PROPOSAL**

**OWNER: Mille Lacs of Ojibwe DATE ISSUED: June 7th, 2018 43408 Oodena Drive**

 **Onamia, MN 56359 BID DATE: June 27th, 2018**

**PROJECT: Bureau of Indian Education Modular Utility and Parking Lot Construction**

**TO: General Contractors**

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

The Mille Lacs Band of Ojibwe, Community Development office will be accepting sealed lump sum bids for site design of the Bureau of Indian Education Modular School Site to be performed at the NAS Upper School located within the Vineland Community. Bids will be due Wednesday 27 June 2018 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday 28 June 2018 at 8:30 AM.

**A mandatory pre-bid site visit will be held on: Thursday June 14th at 9:00 AM at the NAS Upper School located on Oodena Drive just east of the Grand Casino Mille Lacs.**

General Notes:

1. It is the Contractors responsibility to identify any and all discrepancies in the scope of work, not meeting Industry Standards or that which is inconsistent with Code.
2. All electrical wiring, apparatus and equipment for electric light, heat and power, technology circuits or systems shall comply with the rules of the Department of Commerce or the Department of Labor and Industry, as applicable, and be installed in conformity with accepted standards of construction for safety to life and property.
3. Contractor must reconnect all utilities, service panel or service feed.
4. Contractor is responsible for a thorough investigation of the scope of work.
5. Contractor will repair any damage to the property or structures created by the scope of work.
6. Contractor shall be responsible for all debris removal related to all work performed under this work scope.
7. **NO WORK SHALL BE PERFORMED UNTIL ALL REQUIRED PERMITS HAVE BEEN ISSUED AND COPIES IN THE POSSESSION OF THE PROJECT MANGER.**

**COMMUNITY DEVELOPMENT WILL, TO THE GREATEST EXTENT FEASIBLE, GIVE PREFERENCE IN THE AWARD OF CONTRACT TO INDIAN ORGANIZATIONS AND INDIAN-OWNED ECONOMIC ENTERPRISES.**

Contacts:

**Interested bidders shall contact Mike Moilanen, Director of Planning and Project Management, at** **mike.moilanen@millelacsband.com** **to be included on the bidder’s list in the event that any addendums are issued for this project.**

Mobilization:

1. The Contractor shall be capable of mobilizing his equipment and crews within 21 days of the receipt of Notice to Proceed.
2. Contractor shall submit construction schedule to Project Manager at the time of contract signature by the Contractor.
3. Contractor shall provide means and methods for all phases of construction.

**COMMUNITY DEVELOPMENT/PROJECT MANAGEMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.**

Bidding notes:

1. Submit proposal in lump sum (supply and install), not to exceed amount arrived at by sum totaling unit cost multiplied by quantities
2. All Contractors (including subcontractors) must comply with Davis Bacon Heavy Construction wage requirements. A wage determination for the project will be distributed at the pre-bid meeting.
3. All Contractors must provide the following along with their bid submittal:
	1. Completed and signed MLB Community Development Bid Form
	2. A copy of Current MLB Vendor’s License (or a copy of the submitted application)
	3. A copy of Current Insurance Certificates
	4. A copy of Subcontractor/Material Supplier list
	5. A copy of Authorized Signature Sheet (submitted with first bid)
4. All Contractors must comply with all Mille Lacs Band of Ojibwe American Indian Employment requirements (see 18 MLBSA § 5). Contact Craig Hansen at (320) 532-4778.
5. An extra 10% of quantities are built into each line item.  Contractor will only be paid for actual quantities used and must have owner permission to use any of the extra 10%.

**All proposals MUST be mailed and labeled as follows:**

**Mille Lacs Band of Ojibwe**

**Commissioner of Community Development**

**Sealed bid: BIE Modular Utility and Parking Lot Construction**

**P.O. Box 509**

**Onamia, MN 56359**

\*\*Please note that the bids must be submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. **\*\***

**\*\*The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

Licensing:

* + - 1. Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Elizabeth Thornbloom at (320) 532-8274 or via email at EThornbloom@mlcv.com with questions regarding licensing and for the license application.

Bonding Requirements:

1. Performance and Payment BONDING Requirements:

In construction contracts that are federally funded or deemed commercial, bonding is required. These types of contracts shall demand a performance and payment bond with penal amounts of 100% and 100% respectively of the amount of the contract.

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

 COMMUNITY DEVELOPMENT

PROJECT MANAGEMENT

FY 2018 CONSTRUCTION BID FORM

REQUIRED FOR ALL BIDS

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**JOB/PROJECT: Bureau of Indian Education Modular Utility and Parking Lot Construction**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item** |   |   |   | **Unit**  |   |
| **No.** | **Description** | **Unit** | **Quanity** | **Price** | **TOTAL** |
|  |  |  |  |  |  |
|  | **REMOVALS** |  |  |  |  |
|  |  |  |  |  |  |
| 1 | Remove & Dispose Bituminous Pavement | S.Y. | 2025.1 |   |   |
| 2 | Remove & Dispose Concrete Sidewalk | S.Y. | 92.4 |   |   |
| 3 | Remove & Dispose CMU Trash Enclosure | EACH | 1.1 |   |   |
| 4 | Relocate Storage Containers | EACH | 4.4 |   |   |
|  |  |  |   |  |  |
|  | **Subtotal Removals** |  |   |  |  |
|  |  |  |   |  |  |
|  | **GRADING** |  |   |  |  |
|  |  |  |   |  |  |
| 5 | CMU Trash Enclosure Retaining Wall | L.F. | 55 |   |   |
| 6 | Respread Topsoil | C.Y. | 78.1 |   |   |
|  |  |  |   |  |  |
|  | **Subtotal Grading** |  |   |  |  |
|  |  |  |   |  |  |
|  | **SANITARY SEWER** |  |   |  |  |
|  |  |  |   |  |  |
| 7 | Connect to Existing Manhole - Core Drill and Install Boot | EACH | 1.1 |   |   |
| 8 | 4" PVC SDR 35 Sanitary Sewer (All Depths) | L.F. | 146.3 |   |   |
| 9 | Standard 4" Diameter Cleanout | EACH | 2.2 |   |   |
| 10 | Polystyrene Insulation (4" thick) | S.Y. | 64.9 |   |   |
|  |  |  |   |  |  |
|  | **Subtotal Sanitary Sewer** |  |   |  |  |
|  |  |  |   |  |  |
|  | **WATER MAIN** |  |   |  |  |
|  |  |  |   |  |  |
| 11 | Wet Tap Existing 10" Water Main w/ 6" G.V. | EACH | 1.1 |   |   |
| 12 | 6" DIP Watermain (All Depths) | L.F. | 282.7 |   |   |
| 13 | Hydrant with Auxiliary Valve | EACH | 1.1 |   |   |
| 14 | 6" Gate Valve & Box | EACH | 1.1 |   |   |
| 15 | Fittings (Compact - Ductile Iron) | LBS. | 211.2 |   |   |
| 16 | 1.5" Copper Water Service w/Curb Stop | L.F. | 49.5 |   |   |
| 17 | Polystyrene Insulation (4" thick) | S.Y. | 17.6 |   |   |
|  |  |  |   |  |  |
|  | **Subtotal Water Main** |  |   |  |  |
|  |  |  |   |  |  |
|  | **STREETS** |  |   |  |  |
|  |  |  |   |  |  |
| 18 | Saw Cut Existing Bituminous | L.F. | 168.3 |   |   |
| 19 | Saw Cut Existing Concrete | L.F. | 42.9 |   |   |
| 20 | 1.5" MnDOT 2360, SPNWB230B Bit. Base Course | S.Y. | 1793 |   |   |
| 21 | Adjust Manhole Castings | EACH | 1.1 |   |   |
| 22 | 4" Thick MnDOT 2521 Concrete Sidewalk | S.Y. | 141.9 |   |   |
| 23 | MnDOT 2357 Tack Coat | GAL. | 179.3 |   |   |
| 24 | 1.5" MnDOT 2360, SPWEA240B Bit. Wear Course | S.Y. | 1793 |   |   |
| 25 | 4" Solid Line Yellow - Paint | L.F. | 869 |   |   |
|  |  |  |   |  |  |
|  | **Subtotal Streets** |  |   |  |  |
|  |  |  |   |  |  |
|  | **TURF RESTORATION AND EROSION CONTROL** |  |   |  |  |
|  |  |  |   |  |  |
| 26 | Silt Fence (Type Heavy Duty) | L.F. | 579.7 |   |   |
| 27 | Seed and Mulch (MNDOT 25-151 Mix) | AC. | 0.154 |   |   |
| 28 | Concrete Washout Area | EACH | 1.1 |   |   |
| 29 | Construction Entrance Inc. Maint. | EACH | 1.1 |   |   |
| 30 | Maintain Existing Erosion Control Devices | L.S. | 1.1 |   |   |
|  |  |  |  |  |  |
|  | **Subtotal Turf Restoration and Erosion Control** |  |  |  |  |

 **TOTAL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

All quantities have an extra 10% added. Contractor will only be paid for actual quantities used and must have Owner's permission prior to using any of the extra 10%

**LUMP SUM TOTAL PRICE:**

(*Labor and materials*):

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 (Written Value) (Dollar Amount)

**Acknowledgement of Addendum(s): 1) \_\_\_\_\_\_\_\_\_\_ date**

**BID GUARANTEE PERIOD:**

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

**TERO COMPLIANCE:**

I understand that this company, its subcontractors and all employees performing work on this project will be expected to comply with all Mille Lacs Band TERO Compliance Regulations. Upon being informed that I will be awarded a contract for this project, I will submit all required TERO Compliance Plans directly to the MLB TERO Office for review and approval.

**Acknowledgement of TERO Compliance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.**

* MLB BID FORM (MUST BE SIGNED)
* MLBO VENDOR LICENSE
* COPY OF CURRENT INSURANCES
* SUB-CONTRACTOR/SUPPLIER LIST (Include values)

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TITLE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TELEPHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**