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**Community Development**

**REQUEST FOR PROPOSAL**

**OWNER: MILLE LACS BAND OF OJIBWE DATE ISSUED: February 28, 2018**

 **43408 OODENA DRIVE**

 **ONAMIA, MN 56359 BID DATE: April 4, 2018**

**PROJECT: District I Safe Routes to School Sidewalks**

**TO: Qualified Contractors**

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

The Mille Lacs Band of Ojibwe is accepting sealed bids from contractors for installation, labor, materials and equipment for the construction of approximately 5,200 feet of sidewalk along Oodena Drive and Virgo Road. The work will include but not limited to, grading, installation of sidewalk, ADA ramps, and restoration. The project is located within Vineland in District I of the Mille Lacs Band.

**Bids are due Wednesday 4 April 2018 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday 5 April 2018 at 8:30 AM at the Mille Lacs Band Government Center.**

**A mandatory pre-bid meeting will be held on Thursday March 22nd, 2018 at 1:00 PM. Meeting will start in the rear parking lot of the Mille Lacs Band Government Center located at: 43408 Oodena Drive, Onamia, MN 56359 (located on east side of Hwy 169 directly across from Grand Casino Mille Lacs.**

**General Notes:**

1. **Project can be done using fixed forms with MNDOT Mix No 3A41. We also will allow Slip-form placement with MNDOT mix 3A21. No concrete mix incentives will be paid; we will pay based on the bid unit cost.**
2. **It is the Contractors responsibility to identify any and all discrepancies in the scope of work, not meeting Industry Standards or that which is inconsistent with Code.**
3. **Contractor must reconnect all utilities, service panel or service feed.**
4. **Contractor is responsible for a thorough investigation of the scope of work.**
5. **Contractor will repair any damage to the property or structures created by the scope of work.**
6. **Contractor shall be responsible for all debris removal related to all work performed under this work scope.**
7. **NO WORK SHALL BE PERFORMED UNTIL ALL REQUIRED PERMITS HAVE BEEN ISSUED AND COPIES IN THE POSSESSION OF THE PROJECT MANGER.**

**COMMUNITY DEVELOPMENT WILL, TO THE GREATEST EXTENT FEASIBLE, GIVE PREFERENCE IN THE AWARD OF CONTRACT TO INDIAN ORGANIZATIONS AND INDIAN-OWNED ECONOMIC ENTERPRISES.**

**SUPPLEMENTAL SPECIFICATIONS TO THE**

**STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION**

**2014 STANDARD SPECIFICATIONS FOR CONSTRUCTION**

These Special Provisions amend or supplement Division II and III of the Minnesota Department of Transportation (MN/DOT) Standard Specifications for Construction, 2014 edition. All work under this Contract shall be performed in accordance with Division II and III of the Minnesota Department of Transportation’s Standard Specifications for Construction, 2014 Edition, the latest supplemental specifications to the 2014 edition, the current Standard Detail Plates issued by MN/DOT, attached technical specifications, and these Special Provisions.

**DIVISION I - GENERAL REQUIREMENTS & COVENANTS**

Division I, General Requirements is in accordance with the 1996 Standard Specifications for Construction of Roads and Bridges on Federal Highway Projects (FP96), Division 100, General Requirements, and applies in its entirety, unless otherwise noted below.

# DIVISION II & III– CONSTRUCTION DETAILS & MATERIALS

**2021**

**Mobilization**

**2021.1 Description**

This work consists of moving personnel, equipment, materials, supplies, and incidentals to the project and performing all work necessary, before beginning and after completing work, at the project site along with the obtaining of all necessary permits, insurance, bonds and all of other work and facilities for work on the Project.

**2105**

**Excavation and Embankment**

**2105.3 Construction Requirements**

The Contractor shall be responsible for damage caused by his neglect to any underground utilities such as, but not limited to, gas mains, telephone and electric cables, water mains and sanitary sewer facilities. The contractor shall notify the utility companies before work begins so as to be able to become familiar with the location of such facilities.

All topsoil encountered in the excavation for item 2105.515 (Unclassified Excavation) shall be salvaged for use on the areas outside of pavement areas.

Compaction of embankment material on the inslopes shall be in accordance with Specification 2105, Subsection 2105.3F2, Quality Compaction Method.

The final shaping and compaction of the subgrade shall be done just prior to the construction of the gravel base.

**2105.5 Basis of Payment**

The subgrade preparation shall be considered incidental to the contract and no additional compensation allowed.

**2211**

**Aggregate Base**

**2211.2 Materials**

The aggregate shall conform to the requirements of Specification 3138 for Class 5 aggregate. All material sampling, testing, and inspecting will be monitored by the Owner or its agent at any time prior to or after being incorporated permanently in the work.

**2211.3 Construction Requirements**

Compaction of the aggregate base course shall be in accordance with Specification 2211, Subsection 2211.3C2, Quality Compaction Method.

Prior to placing aggregate base, the subgrade shall be shaped and compacted in accordance with Specification 2112, Subgrade Preparation. This specification shall be applicable in its entirety except that payment for performing this work shall be incidental to the aggregate base item and no direct payment shall be made. The Contractor shall make his own arrangements for the materials required for the project under this Contract and shall make payment, if required, directly to the owner of the pit.

**2501**

 **Pipe Culverts**

**2501.511 R.C. Pipe Culverts**

The R.C. Pipe Culverts shall be installed in accordance with the applicable provisions of 2501 except as modified herein.

**2501.3 Construction Requirements:**

All R.C. Culverts shall be provided with a full circumferential wrap of geotextile material extending 12 inches or more on each side of the joint being secured in place. Joints shall also be sealed with mastic joint sealer material.

MN/DOT specification 2451 shall apply to all bedding and backfill construction. Compaction shall be obtained by the Quality Compaction Method.

**2501.5 Basis of Payment:**

The contract unit price shall include all of the following: removal of existing c.s. pipe and aprons, excavation, pipe materials and appurtenances, approved pipe ties, circumferential wrap of geotextile material, embankment backfill as required, and all other work required to install the pipe complete in place.

**2501.515 R.C. Aprons**

**2501.3 Construction Requirements:**

All R.C. Culvert aprons shall be provided with a full circumferential wrap of geotextile material extending 12 inches or more where it meets the pipe. Joints shall also be sealed with mastic joint sealer material.

MN/DOT specification 2451 shall apply to all bedding and backfill construction. Compaction shall be obtained by the Quality Compaction Method.

**2501.5 Basis of Payment:**

The contract unit price shall include all of the following: removal of existing c.s. pipe and aprons, excavation, pipe materials and appurtenances, approved pipe ties, circumferential wrap of geotextile material, embankment backfill as required, and all other work required to install the pipe complete in place.

**2563**

**TRAFFIC CONTROL**

All traffic control devices shall conform and be installed in accordance to the “Minnesota Manual on Uniform Traffic Control Devices” (MMUTCD) and Part VI, “Field Manual for Temporary Traffic Control Zone Layouts”, the “Guide to Establishing Speed Limits in Highway Work Zones”, the Minnesota Flagging Handbook, the provisions of MN/DOT 1404 and 1710, the Minnesota Standard Signs Manuals Parts I, II, and III, the Traffic Engineering Manual Chapter 8 Appendixes 8-8.02 and 8-8.03, the Traffic Control Layouts/Typical Traffic Control Layouts in the Plans, and these Special Provisions.

The Contractor shall furnish, install, maintain, and remove all traffic control devices required to provide safe movement of vehicular traffic through the Project during the life of the Contract from the start of Contract operations to the final completion thereof. The Engineer will have the right to modify the requirements for traffic control as deemed necessary due to existing field conditions.

Traffic control devices include, but are not limited to, barricades, warning signs, trailers, flashers, cones, drums, pavement markings and flagmen as required and sufficient barricade weights to maintain barricade stability.

1. The Contractor shall furnish names, addresses, and phone numbers of at least three (3) individuals responsible for the placement and maintenance of traffic control devices. These individuals shall be “on call” 24 hours per day, seven days per week during the times any traffic control devices, furnished and installed by the Contractor, are in place. Two of these individuals must be available on the project within two hours of notification. The required information shall be submitted to the Engineer at the Pre-construction Conference.
2. If the Contractor modifies the layout or sequence from the Plan, the Contractor shall submit the proposed traffic control layout to the Engineer, for approval, at least fourteen (14) days prior to the start of construction. At least 24 hours prior to placement, all traffic control devices shall be available on the project for inspection by the Engineer. The Contractor shall modify his/her proposed traffic control layout and/or devices as deemed necessary by the Engineer.
3. The Contractor shall inspect, on a daily basis, all traffic control devices, which the Contractor has furnished and installed, and verify that the devices are placed in accordance with the Traffic Control Layouts, these Special Provisions, and/or the MMUTCD. Any discrepancy between the placement and the required placement shall be immediately corrected.

The Contractor shall be required to respond immediately to any call from the Tribe, Engineer or his designated representative concerning any request for improving or correcting traffic control devices.

**2575**

**Turf Establishment**

**2575.2 Materials**

**Seed, mix as specified**

The seeding shall conform to the applicable requirements of Standard Specification 3876. The seed mixture to be furnished and used shall be mixture 25-151 (seed rate 120lbs/acre).

**2575.3 Construction Requirements**

Seeding: The work shall be performed in accordance with Standard specification 2575 except that no seeding shall be placed in the spring before April 15 or in the fall after October 15 without specific authority from the Contracting Officer. Each separate area of seeding shall be watered and maintained in a condition satisfactory to the Tribe for a period of six weeks after the seeding is placed, except that no maintenance will be required in the fall after "freeze-up" or November 15, whichever is earlier.

Erosion Control Blankets shall be maintained in accordance with 2575, for a period of not less than six weeks. Maintenance shall be incidental to the Erosion Control Blanket item.

*Specified Product Substitutions: All proposed product substitutions must be approved by the Project Manager 5 days prior to bid. Any approved substitutions, will be made available to all bidders.*

Contacts:

**Interested bidders shall contact Mike Moilanen by email at** **mike.moilanen@millelacsband.com** **to be included on the bidder’s list in the event that any addendums are issued for this project.**

Mobilization:

1. The Contractor shall be capable of mobilizing his equipment and crews within 21 days of the receipt of Notice to Proceed.
2. Contractor shall submit construction schedule to Project Manager at the time of contract signature by the Contractor.
3. Contractor shall provide means and methods for all phases of construction.

**COMMUNITY DEVELOPMENT/PROJECT MANAGEMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.**

Bidding notes:

1. Submit proposal in lump sum (supply and install), not to exceed amount arrived at by sum totaling unit cost multiplied by quantities
2. All Contractors (including subcontractors) must comply with Federal Davis Bacon wage requirements.
3. All Contractors must provide the following along with their bid submittal:
	1. Completed and signed MLB Community Development Bid Form
	2. A copy of Current MLB Vendor’s License (or a copy of the submitted application)
	3. A copy of Current Insurance Certificate
	4. A copy of Authorized Signature Sheet (submitted with first bid submittal)
4. All Contractors must comply with all Mille Lacs Band of Ojibwe American Indian Employment requirements (see 18 MLBSA § 5). Contact Craig Hansen at (320) 532-4778.
5. **Contractor shall include 0.5% TERO tax fee in base bid.**

**All proposals MUST be mailed and labeled as follows:**

**Mille Lacs Band of Ojibwe**

**Commissioner of Community Development**

**Sealed bid: District I Safe Routes to School Sidewalks**

**P.O. Box 509**

**Onamia, MN 56359**

\*\* Proposals are due **in the P.O. Box** by 3:00 PM April 5th, 2018. Do not require signature when mailing bid. Please note that FedEx and UPS typically will not deliver to a P.O. Box. Mail bid accordingly to ensure that it will be received at the Post Office by the specified time/date. A public bid opening will be held at 8:30 AM on April 5thth, 2018 at the Mille Lacs Band Government Center. Bid results will be sent to all firms that submit a bid.

**\*\*The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

Licensing:

Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Jacquelyn Smith at (320) 532-8240 or via email at JSmith@mlcv.com with questions regarding licensing and for the license application.

**Bonding Requirements:**

**Bid BONDS:**

Each Bid must be accompanied by a BID BOND payable to the OWNER for twenty percent (20%) of the total amount of the BID. As soon as the BID prices have been compared, the OWNER will return the BONDS of all except the three lowest responsible BIDDERS. When the contract is executed the bonds of the two remaining unsuccessful BIDDERS will be returned. The BID BOND of the successful BIDDER will be retained until the payment BOND and performance BOND have been executed and approved, after which it will be returned.

**Performance and Payment BONDING Requirements:**

This contract shall demand a performance and payment bond with penal amounts of 100% and 100% respectively of the amount of the contract. Each Bid must be accompanied by a letter from agent stating ability to be bonded.

SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

COMMUNITY DEVELOPMENT

PROJECT MANAGEMENT

FY 2018 CONSTRUCTION BID FORM

REQUIRED FOR ALL BIDS

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**JOB/PROJECT: District I Safe Routes to School Sidewalks**

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| --- | --- | --- | --- | --- | --- |
| **item** | **Item name** | **Est Quantity** | **Unit** | **Unit Bid Price** | **Amount Bid** |
| **2021.501** | **MOBILIZATION** | **1.00** | **LS** |  |  |
| **2104.501** | **REMOVE CURB & GUTTER** | **48.00** | **LIN FT** |  |  |
| **2104.503** | **REMOVE CONCRETE SIDEWALK** | **131.50** | **SQ FT** |  |  |
| **2104.503** | **REMOVE BITUMINOUS PAVEMENT** | **565.00** | **SQ FT** |  |  |
| **2104.511** | **SAWING CONCRETE PAVEMENT (FULL DEPTH)** | **35.00** | **LIN FT** |  |  |
| **2104.513** | **SAWING BITUMINOUS PAVEMENT (FULL DEPTH)** | **54.00** | **LIN FT** |  |  |
| **2104.523** | **SALVAGE RC PIPE APRON** | **3.00** | **EACH** |  |  |
| **2105.501** | **COMMON EXCAVATION** | **1,000.00** | **CU YD** |  |  |
| **2123.514** | **3 CY FRONT END LOADER** | **40.00** | **HOUR** |  |  |
| **2211.501** | **AGGREGATE BASE CLASS 5** | **850.00** | **TON** |  |  |
| **2301.504** | **CONCRETE PAVEMENT 6" (Mix No 3A41)** | **65.00** | **SQ YD** |  |  |
| **2501.511** | **15" RC PIPE CULVERT** | **8.00** | **LIN FT** |  |  |
| **2501.511** | **18" RC PIPE CULVERT** | **32.00** | **LIN FT** |  |  |
| **2501.571** | **INSTALL RC PIPE APRON** | **3.00** | **EACH** |  |  |
| **2504.602** | **ADJUST GATE VALVE** | **2.00** | **EACH** |  |  |
| **2521.501** | **5" CONCRETE WALK (Mix No 3A41)** | **33,660.00** | **SQ FT** |  |  |
| **2531.618** | **TRUNCATED DOMES** | **80.00** | **SQ FT** |   |   |
| **2563.601** | **TRAFFIC CONTROL** | **1.00** | **LS** |   |   |
| **2564.531** | **SIGN PANEL TYPE C** | **33.00** | **SQ FT** |   |   |
| **2573.502** | **SILT FENCE, TYPE PREASSEMBLED** | **300.00** | **LIN FT** |  |  |
| **2575.555** | **TURF ESTABLISHMENT** | **1.00** | **LS** |  |  |
| **2582.503** | **CROSSWALK PAINT** | **405.00** | **SQ FT** |  |  |

 **TOTAL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**LUMP SUM TOTAL PRICE:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 (Written Value) (Dollar Amount)

**BID GUARANTEE PERIOD:**

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

**TERO COMPLIANCE:**

I understand that this company, its subcontractors and all employees performing work on this project will be expected to comply with all Mille Lacs Band TERO Compliance Regulations. Upon being informed that I will be awarded a contract for this project, I will submit all required TERO Compliance Plans directly to the MLB TERO Office for review and approval.

**Acknowledgement of TERO Compliance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.**

* MLB BID FORM (MUST BE SIGNED)
* MLBO VENDOR LICENSE
* COPY OF CURRENT INSURANCES
* BONDING

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TITLE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TELEPHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**