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**Community Development**

**REQUEST FOR PROPOSAL**

**OWNER: MILLE LACS BAND OF OJIBWE DATE ISSUED: September 1, 2020**

 **43408 OODENA DRIVE**

 **ONAMIA, MN 56359 BID DATE: September 23, 2020**

**PROJECT: Concrete Driveway Sher 5 Home Package - Onamia, MN**

**TO: Qualified General Contractors**

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

**RFP for 5 Concrete Driveways at:**

 **44387 Gichiayaabe Loop (Lot 2, Block 2)**

 **17154 Bagwadakamig Drive (Lot 8, Block 3)**

 **17542 Bagwadakamig Drive (Lot 9, Block 3)**

 **17609 Bagwadakamig Drive (Lot 15, Block 2)**

 **17630 Bagwadakamig Drive (Lot 11, Block 3)**

**Sher Development, Onamia**

The Mille Lacs Band of Ojibwe, Community Development office will be accepting sealed bids for pouring 5 concrete driveways at 44387 Gichiayaabe Loop, 17154 Bagwadakamig Dr., 17542 Bagwadakamig Dr., 17609 Bagwadakamig Dr. and 17630 Bagwadakamig Dr., all in the Sher Development in Onamia, MN Bids will be due Wednesday, September 23, 2020 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday, September 24, 2020 at 8:30 AM.

**Directions to project site from Grand Casino Mille Lacs: US Hwy 169 north 2 ¾ miles to Timber Trails Rd intersection. Turn left onto Timber Trails Rd and continue south 1 mile to Gichiayaabe Loop intersection. Then right into the Sher Development.**

**General Notes:**

1. **It is the Contractors responsibility to identify any and all discrepancies in the scope of work, not meeting Industry Standards or that which is inconsistent with the International Residential Code (IRC), and Mille Lacs Band of Ojibwe 2016 MLB Project Specification Book.**
2. **Contractor will secure all permits and fees.**
3. **Contractor is responsible for a thorough investigation of the scope of work.**
4. **Contractor will repair any damage to the property or structure created by the scope of work.**
5. **Contractor shall be responsible for all debris removal related to all work performed under this work scope.**
6. **NO WORK SHALL BE PERFORMED UNTIL ALL REQUIRED PERMITS HAVE BEEN ISSUED AND COPIES IN THE POSSESSION OF THE PROJECT COORDINATOR AND /OR MILLE LACS BAND BUILDING OFFICIAL.**

**COMMUNITY DEVELOPMENT WILL, TO THE GREATEST EXTENT FEASIBLE, GIVE PREFERENCE IN THE AWARD OF CONTRACT TO INDIAN ORGANIZATIONS AND INDIAN-OWNED ECONOMIC ENTERPRISES.**

**Work Scope Description:**

Work Scope: **Please note that bids will only be accepted from the contractor performing the concrete work themselves. Bids *will not* be accepted from general contractors who are not performing the concrete work.**

1. Contractor shall subcut each driveway. . Contractor is responsible for removal and export of any excess soils or fill quantities that cannot be used onsite.
2. Tamp and compact existing surface, top with clean washed sand (6” average depth) – properly tamped and compacted to a density of 98%.
3. Contractor shall pour 6” thick concrete surface with #5 rebar reinforcement 24” o.c. grid. Rebar must be set on chairs during pour. Concrete should align corners of the driveway apron and flare out to match the corners of the garage apron and front sidewalk. Expansion joint shall be placed between new concrete surface and at each abutment. Control joints shall be spaced no more than 8’ apart in either direction.
4. Taper shoulders of driveways into existing grade using contractor supplied topsoil.
5. Seed shoulders using MNDOT 2014 spec book number 25-141 mix at a rate of 100lb/acre.
6. Contractor is responsible for field measuring all dimensions.
7. Contractor is responsible for regrading and seeding any areas of the yard that they damage.
8. Contractor shall include 0.5% TERO tax fee in base bid, if bid exceeds $25,000.00. Final payment will not be issued until receipt of payment for TERO tax is submitted.
9. Contractor shall be responsible for permitting and scheduling inspections with the MLB Building Official.
10. All work shall be completed by July 31, 2021.

*Specified Product Substitutions: All proposed product substitutions must be approved by the Project Coordinator 5 days prior to bid. Any approved substitutions, will be made available to all bidders.*

**Contacts:**

Interested bidders shall contact either Carla Dunkley at 320-630-2495 or by email at carla.dunkley@millelacsband.com to be included on the bidder’s list in the event that any addendums are issued for this project.

**Mobilization:**

1. The Contractor shall be capable of mobilizing his equipment and crews within seven days of the receipt of Notice to Proceed.

**Bidding notes:**

1. Submit proposal in lump sum (supply and install), not to exceed amount.
2. All Contractors (including subcontractors) must comply with Davis Bacon wage requirements.
3. All Contractors must provide the following along with their bid submittal:
	1. Completed and signed MLB Community Development Construction Bid Form.
	2. A copy of Current MLB Vendor’s License (or a copy of the submitted application)
	3. A copy of Current Insurance Certificate
	4. A copy of Subcontractor/Material Supplier list
	5. A copy of Authorized Signature Sheet (submitted with first bid submittal)
4. All Contractors must comply with all Mille Lacs Band of Ojibwe American Indian Employment requirements (see 18 MLBSA § 5). Contact Lori Trail at (320) 532-4778.

**All proposals MUST be mailed and labeled as follows:**

**Mille Lacs Band of Ojibwe**

**Commissioner of Community Development**

**Sealed bid: Concrete Driveway Sher 5 Home Package**

**P.O. Box 509**

**Onamia, MN 56359**

\*\*Please note that the bids must be submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. **\*\***

**\*\*The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

**Licensing:**

Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Elizabeth Thornbloom at (320) 532-8274 or via email at EThornbloom@mlcv.com with questions regarding licensing and for the license application.

**Permit and Contractor Requirements:**

Permits: Contractors are responsible to attain all necessary permits for all work, including Mille Lacs Band of Ojibwe (MLBO).

**Bonding Requirements: In accordance with 2016 MLB Project Specification Book.**

MLBSA Section 17 Procurement Statue Ordinance 03-06 states the following:

**Section 17. Bonding**

1. For all Band funded residential construction projects, a performance bond is required for contracts in excess of $50,000.00. The performance bond shall be at a minimum twenty (20%) percent of the contract price, but not in excess of $500,000.00.

**COMMUNITY DEVELOPMENT/PROJECT MANAGEMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.**

SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

COMMUNITY DEVELOPMENT

PROJECT MANAGEMENT

**FY 2020 CONSTRUCTION BID FORM**

**REQUIRED FOR ALL BIDS**

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**JOB/PROJECT: Concrete Driveway Sher 5 Home Package**

**LUMP SUM PRICE:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 (Written Value) (Dollar Amount)

**Acknowledgement of Addendum(s): 1) \_\_\_\_\_\_\_\_\_\_ date 2) \_\_\_\_\_\_\_\_\_\_\_date 3) \_\_\_\_\_\_\_\_\_\_\_date**

**BID GUARANTEE PERIOD:**

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

**TERO COMPLIANCE:**

I understand that this company, its subcontractors and all employees performing work on this project will be expected to comply with all Mille Lacs Band TERO Compliance Regulations. Upon being informed that I will be awarded a contract for this project, I will submit all required TERO Compliance Plans directly to the MLB TERO Office for review and approval.

**Acknowledgement of TERO Compliance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.**

* MLB BID FORM (MUST BE SIGNED)
* MLBO VENDOR LICENSE
* COPY OF CURRENT INSURANCES
* LETTER FROM BONDING SURETY (REQUIRED)
* COPY OF MINNESOTA CONTRACTOR’S LICENSE
* SUB-CONTRACTOR LISTS (Include values)

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TITLE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TELEPHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**