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**Community Development**

**REQUEST FOR PROPOSAL**

**OWNER:** Mille Lacs of Ojibwe

43408 Oodena Drive

Onamia, MN 56359

**PROJECT: Vineland Pumphouse Control Panel Replacement I.H.S. Project 16-H62, Mille Lacs Indian Reservation**

**DATE: October 25, 2017**

**TO: Electrical Contractors**

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Please submit an itemized quotation for providing the following services.

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

**Work Scope**:

Fabricate and install a new PLC control panel to control the pressurized filter system and integrated with the existing well control panel and SCADA system. Remove existing control panel once the new control panel is fully operational. The work to be performed under this contract shall consist of furnishing the following to perform the work outlined in the I.H.S. specifications and project drawings. The location of work in at the Vineland Community in Mille Lacs County.

**Bidding Notes**:

Your proposals shall include the following:

1. Bid should show a fixed fee to do the above mentioned work schedule. Bid ***must be signed*** by contractor to be valid.
2. Copy of current MLB Vendor’s License. (or a copy of submitted application)
3. Copy of current certificate of insurance for General Liability and Property Damage.
4. Copy of an authorized signature sheet if one is not already on file with the Mille Lacs Band.
5. Federal Davis Bacon wage scale applies to this project.
6. Plans and Specifications can be obtained by contacting Brian Scheinost, Mille Lacs Band of Ojibwe Public Works Department at (320) 532-7437.
7. Prime Contractor needs to perform at least 33.3% of the work.
8. Compliance with the EEO executive order 11246 as amended, compliance with the Copeland anti-kickback act and compliance with the sections 103 and 107 of the contract work hours and safety standards act.
9. An extra 10% of quantities are built into each line item.  Contractor will only be paid for actual quantities used and must have owner permission to use any of the extra 10%.

All Proposals must be mailed and labeled as follows:

Attn: Commissioner of Community Development

Sealed Bid: **Vineland Pumphouse Control Panel Replacement Project** PO Box 509

Onamia, MN 56359

**Proposals are due in the PO Box by 3:00 pm on November 15th, 2017. A public bid opening will be held at 8:30am on November 16th, 2017 at the Mille Lacs Band Government Center.**

**\*\*Please note that the bids submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. \*\***

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

**Contacts**:

Questions or obtaining Plans and Specification regarding this project should be addressed to Michael Termont, Project Engineer with Indian Health Services at 218-444-0514 or Brian Scheinost at the Mille Lacs Band of Ojibwe Public Works Department (320) 532-7437.

**Licensing**:

Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Jacquelyn Smith at (320) 532-8240 or via email at JSmith@mlcorporateventures.com with questions regarding licensing and for the license application.

**TERO:**

Contractors must acknowledge TERO applies to this project. Any questions contact Craig Hansen, TERO Director, at (320) 532-4778.

**Authorized Signature:**

Contractors must have an authorized signature sheet on file. Contact Adam Candler, Deputy Solicitor General, at (320) 532-7827

**COMMUNITY DEVELOPMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.**

**BID GUARANTEE PERIOD:**

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

**TERO COMPLIANCE:**

I understand that this company, its subcontractors and all employees performing work on this project will be expected to comply with all Mille Lacs Band TERO Compliance Regulations. Upon being informed that I will be awarded a contract for this project, I will submit all required TERO Compliance Plans directly to the MLB TERO Office for review and approval.

**Acknowledgement of TERO Compliance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.**

* MLB BID FORM (MUST BE SIGNED)
* MLBO VENDOR LICENSE
* COPY OF CURRENT INSURANCES
* SUB-CONTRACTOR LISTS (Include values)

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TITLE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TELEPHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

FY 2017 CONSTRUCTION BID FORM

REQUIRED FOR ALL BIDS

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Job/Project: Vineland Pumphouse Control System Replacement Project, I.H.S. Project 16-H82**

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| --- | --- | --- | --- | --- |
| **Item Description** | **Estimated Quantity** | **Quantity/**  **Unit/+10%\*** | **Unit Price** | **Amount** |
|  |  |  |  |  |
| **1** | Manufacture New Control Panel | 1 Lump Sum |  |  |
| **2** | Installation of New Control Panel | 1 Lump Sum |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**TOTAL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**LUMP SUM TOTAL PRICE:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Written Value) (Dollar Amount)