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**Community Development**

**REQUEST FOR PROPOSAL**

**OWNER: MILLE LACS BAND OF OJIBWE DATE ISSUED: February 3, 2021**

 **43408 OODENA DRIVE**

 **ONAMIA, MN 56359 BID DATE: February 24, 2021**

**PRODUCT: New 2020 or 2021 Silverado 1500 4WD**

**TO: Chevrolet Dealerships**

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

The Mille Lacs Band of Ojibwe, Community Development office will be accepting sealed bids for purchase of a new 2020 or 2021 Silverado 1500 Double Cab or Crew Cab 4WD Custom, Custom Trail Boss, LT or RST truck with 5.3L V8. Trucks need to be delivered to the Mille Lacs Band Roads Garage, 43118 Timber Trails Rd, Onamia, MN. Bids will be due Wednesday, **February 24, 2021 at 3pm.**  Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday, **February 25, 2021 at 8:30am.**

**Vehicle Specifications:**

New 2021 or 2020 Chevrolet Silverado 1500

Must Be 4WD

Must Have 5.3L V8

Double Cab or Crew Cab

Standard or Short Box

Acceptable Trim Packages: Custom, Custom Trail Box, LT or RST

Color: Any Except Summit White or Oxford Brown

**Options Selection:**

The lowest priced truck proposal received that meets all listed vehicle specifications will be selected provided that the vendor is qualified and bid does not exceed the Band’s budget.

**Delivery:**

 Dealer shall delivery truck within seven (7) days receipt of MLB Purchase Order.

**Contacts:**

**Interested bidders shall contact Carla Dunkley, Project Management Compliance Officer, at (320) 630-2495 or via email @** **Carla.dunkley@millelacsband.com**

**Bidding notes:**

1. Submit a **signed bid form** with attached vehicle specifications and pricing. Pricing shall list MSRP, show options with added cost, list discounts and final bid price. ***Proposals without signature will not be accepted.***
2. All vendors must have a current MLB Vendor’s License (or submit a copy of your submitted license application if still in process)

**All proposals must be mailed and labeled as follows:**

**Mille Lacs Band of Ojibwe**

**Commissioner of Community Development**

**Sealed bid: New Silverado 1500 4WD**

**PO Box 509**

**Onamia, MN 56359**

\*\*Please note that the bids submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. **\*\***

**\*\*The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

**Licensing:**

Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Elizabeth Thornbloom at (320)532-8274 or via email at EThornbloom@grcasinos.com with questions regarding licensing and for the license application.

**COMMUNITY DEVELOPMENT/PROJECT MANAGEMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.**

SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

COMMUNITY DEVELOPMENT

PROJECT MANAGEMENT

FY2021 BID FORM

REQUIRED FOR ALL BIDS

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**JOB/PROJECT: NEW SILVERADO 1500 4WD**

**LUMP SUM PRICE:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 (Written Value) (Dollar Amount)

**SEE ATTACHED VEHICLE SPECIFICATIONS, OPTIONS, DISCOUNTS AND DETAILED PRICING INFO.**

**BID GUARANTEE PERIOD:**

I agree to hold this bid open for a period of **30 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

**ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.**

* MLB BID FORM (MUST BE SIGNED)
* VEHICLE SPECIFICATIONS, OPTIONS, DISCOUNT & DETAILED PRICING
* MLBO VENDOR LICENSE

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TITLE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TELEPHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**