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**Community Development**

**REQUEST FOR PROPOSAL**

**OWNER: MILLE LACS BAND OF OJIBWE DATE ISSUED: April 22, 2020**

**43408 OODENA DRIVE**

**ONAMIA, MN 56359 BID DATE: May 13, 2020**

**PROJECT: #169 HAWK CROSSING**

**TO: Qualified Contractors**

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

The Mille Lacs Band of Ojibwe is accepting sealed bids from contractors for installation, labor, materials and equipment for the construction of a HAWK pedestrian crossing of Highway #169. The work will include but not limited to signal, minor grading, sidewalk, ADA ramps, fencing, and restoration. The project is located within Vineland in District I of the Mille Lacs Band.

**Bids are due Wednesday 13 May 2020 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday 14 May 2020 at 8:30 AM at the Mille Lacs Band Government Center.**

**A mandatory pre-bid meeting will be held on Wednesday April 29th, 2020 at 10:00 AM. Meeting will start in the rear parking lot of the Mille Lacs Band Government Center located at: 43408 Oodena Drive, Onamia, MN 56359 (located on east side of Hwy 169 directly across from Grand Casino Mille Lacs. Please Keep Social Distancing at the meeting.**

**General Notes:**

1. **It is the Contractors responsibility to identify any and all discrepancies in the scope of work, not meeting Industry Standards or that which is inconsistent with Code.**
2. **Contractor must reconnect all utilities, service panel or service feed.**
3. **Contractor is responsible for a thorough investigation of the scope of work.**
4. **Contractor will repair any damage to the property or structures created by the scope of work.**
5. **Contractor shall be responsible for all debris removal related to all work performed under this work scope.**
6. **NO WORK SHALL BE PERFORMED UNTIL ALL REQUIRED PERMITS HAVE BEEN ISSUED AND COPIES IN THE POSSESSION OF THE PROJECT MANGER.**

**COMMUNITY DEVELOPMENT WILL, TO THE GREATEST EXTENT FEASIBLE, GIVE PREFERENCE IN THE AWARD OF CONTRACT TO INDIAN ORGANIZATIONS AND INDIAN-OWNED ECONOMIC ENTERPRISES.**

*Specified Product Substitutions: All proposed product substitutions must be approved by the Project Manager 5 days prior to bid. Any approved substitutions, will be made available to all bidders.*

Contacts:

**Interested bidders shall contact Mike Moilanen by email at** [**mike.moilanen@millelacsband.com**](mailto:mike.moilanen@millelacsband.com) **to be included on the bidder’s list in the event that any addendums are issued for this project.**

Mobilization:

1. The Contractor shall be capable of mobilizing his equipment and crews within 30 days of the receipt of Notice to Proceed.
2. Contractor shall submit construction schedule to Project Manager at the time of contract signature by the Contractor.
3. Contractor shall provide means and methods for all phases of construction.

**COMMUNITY DEVELOPMENT/PROJECT MANAGEMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.**

Bidding notes:

1. Please be aware of safe work practices in the current Covid-19 environment. The link below is recommended best practices guidance.
2. <https://agcmn-c5.s3.us-east-2.amazonaws.com/1715/8533/3289/AGC_of_Minnesota_COVID-19_Recommended_Practices_3-27.pdf>
3. Contractor responsible for paying for and contracting with 3rd party testing firm for required tests per Materials testing schedule (attached)
4. Submit proposal in lump sum (supply and install), not to exceed amount arrived at by sum totaling unit cost multiplied by quantities
5. The Contingency allowance will be used for “unforeseen” items. It is only usable with prior approval of Mille Lacs band Project manager.
6. Total lump sum bid is sum of base bid plus contingency value.
7. All Contractors (including subcontractors) must comply with Federal Davis Bacon wage requirements.
8. All Contractors must provide the following along with their bid submittal:
   1. Completed and signed MLB Community Development Bid Form
   2. A copy of Current MLB Vendor’s License (or a copy of the submitted application)
   3. A copy of Current Insurance Certificate
   4. A copy of Authorized Signature Sheet (submitted with first bid submittal)
9. All Contractors must comply with all Mille Lacs Band of Ojibwe American Indian Employment requirements (see 18 MLBSA § 5). Contact TERO at (320) 532-4778.

**All proposals MUST be mailed and labeled as follows:**

**Mille Lacs Band of Ojibwe**

**Commissioner of Community Development**

**Sealed bid: #169 HAWK CROSSING**

**P.O. Box 509**

**Onamia, MN 56359**

\*\* Proposals are due **in the P.O. Box** by 3:00 PM May 13th, 2020. Do not require signature when mailing bid. Please note that FedEx and UPS typically will not deliver to a P.O. Box. Mail bid accordingly to ensure that it will be received at the Post Office by the specified time/date. A public bid opening will be held at 8:30 AM on May 14th, 2020 at the Mille Lacs Band Government Center. Bid results will be sent to all firms that submit a bid.

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

Licensing:

Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Jacquelyn Smith at (320) 532-8240 or via email at [JSmith@mlcorporateventures.com](mailto:JSmith@mlcorporateventures.com) with questions regarding licensing and for the license application.

**Bonding Requirements:**

**Bid BONDS:**

Each Bid must be accompanied by a BID BOND payable to the OWNER for twenty percent (20%) of the total amount of the BID. As soon as the BID prices have been compared, the OWNER will return the BONDS of all except the three lowest responsible BIDDERS. When the contract is executed the bonds of the two remaining unsuccessful BIDDERS will be returned. The BID BOND of the successful BIDDER will be retained until the payment BOND and performance BOND have been executed and approved, after which it will be returned.

**Performance and Payment BONDING Requirements:**

This contract shall demand a performance and payment bond with penal amounts of 100% and 100% respectively of the amount of the contract. Each Bid must be accompanied by a letter from agent stating ability to be bonded.

SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

COMMUNITY DEVELOPMENT

PROJECT MANAGEMENT

FY 2020 CONSTRUCTION BID FORM

REQUIRED FOR ALL BIDS

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**JOB/PROJECT: #169 HAWK CROSSING**

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| --- | --- | --- | --- | --- | --- |
| **BID SCHEDULE** | | | | | |
|  |  |  |  |  |  |
| **Project: Highway 169 Pedestrian Crossing, I.D. No. F53-41027** | | | | | |
|  |  |  |  |  |  |
| **OFFEROR PLEASE NOTE: BEFORE PREPARING THE BID, READ CAREFULLY THE SOLICITATION PROVISIONS.** | | | | | |
|  |  |  |  |  |  |
| The Offeror shall specify a unit price in figures for each pay item for which a quantity is given and show the products of the respective unit prices and quantities written in figures in the column provided for that purpose and the total amount of the bid obtained by adding the amounts of the several items. In case of discrepancy between unit prices and bid item total, the corrected unit price extension will govern. Type or print in ink, all of the figures. A unit bid price is not to be entered nor tendered for any pay item for which no estimated quantity appears in the bid schedule or for which a contingent amount or set price is shown in the bid schedule. | | | | | |
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| Whenever a contingent amount or a set price is shown for any item in the bid schedule, include such amount in the bid total. | | | | | |
|  |  |  |  |  |  |
| **Pay Item No.** | **Pay Item Name** | **Units** | **Estimated Qty** | **Unit Bid Price** | **Amount Bid** |
|  |  |  |  |  |  |
|  | **Highway 169 Pedestrian Crossing** |  |  |  |  |
| 2011.601 | AS BUILT | LS | 1 |  |  |
| 2021.501 | MOBILIZATION | LS | 1 |  |  |
| 2104.502 | REMOVE LIGHTING UNIT | EACH | 1 |  |  |
| 2104.502 | REMOVE LIGHT FOUNDATION | EACH | 1 |  |  |
| 2104.503 | SAWING CONCRETE PAVEMENT (FULL DEPTH) | LF | 53 |  |  |
| 2104.503 | SAWING BITUMINOUS PAVEMENT (FULL DEPTH) | LF | 158 |  |  |
| 2104.503 | REMOVE CURB AND GUTTER | LF | 83 |  |  |
| 2104.503 | REMOVE CHAIN LINK FENCE | LF | 325 |  |  |
| 2104.503 | REMOVE DIRECT BURIED LIGHTING CABLE | LF | 215 |  |  |
| 2104.518 | REMOVE CONCRETE MEDIAN | SF | 255 |  |  |
| 2104.518 | REMOVE BITUMINOUS PAVEMENT | SF | 481 |  |  |
| 2104.518 | REMOVE CONCRETE WALK | SF | 322 |  |  |
| 2104.601 | HAUL SALVAGED MATERIAL | LS | 1 |  |  |
| 2105.507 | COMMON EXCAVATION | CY | 89 |  |  |
| 2105.507 | COMMON BORROW (CV) | CY | 29 |  |  |
| 2123.510 | LOADER | HOUR | 40 |  |  |
| 2211.509 | AGGREGATE BASE CLASS 5 | TON | 140 |  |  |
| 2360.509 | TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING | TON | 4 |  |  |
| 2501.502 | 24" CS PIPE APRON | EACH | 2 |  |  |
| 2501.503 | 24" CS PIPE CULVERT | LF | 21 |  |  |
| 2511.504 | GEOTEXTILE FILTER TYPE III | SY | 40 |  |  |
| 2511.507 | RANDOM RIPRAP CLASS II | CY | 10 |  |  |
| 2521.518 | 5" CONCRETE WALK | SF | 2421 |  |  |
| 2531.503 | CONCRETE CURB AND GUTTER DESIGN B624 | LF | 82 |  |  |
| 2531.618 | TRUNCATED DOMES | SF | 60 |  |  |
| 2534.504 | 7" CONCRETE DRIVEWAY PAVEMENT | SY | 81 |  |  |
| 2557.603 | ORNAMENTAL IRON FENCE | LF | 325 |  |  |
| 2563.601 | TRAFFIC CONTROL | LS | 1 |  |  |
| 2564.518 | SIGN PANELS TYPE C (HAWK SYSTEM) | SF | 33 |  |  |
| 2564.518 | SIGN PANELS TYPE D (HAWK SYSTEM) | SF | 52 |  |  |
| 2565.501 | TRAFFIC CONTROL INTERCONNECT | LS | 1 |  |  |
| 2565.516 | TRAFFIC CONTROL SIGNAL SYSTEM | SYS | 1 |  |  |
| 2565.616 | REVISE SIGNAL SYSTEM | SYS | 1 |  |  |
| 2573.503 | SILT FENCE, TYPE PA | LF | 100 |  |  |
| 2575.501 | TURF ESTABLISHMENT | LS | 1 |  |  |
| 2582.503 | 24" SOLID LINE PAINT | LF | 76 |  |  |
| 2582.518 | CROSSWALK PAINT | SF | 465 |  |  |

**LUMP SUM TOTAL PRICE BASE BID:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Written Value) (Dollar Amount)

**Contingency (only to be used with MLB Project Manager Prior Approval):**

**\_\_Twenty Thousand and 00/100\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_$20,000\_\_\_\_\_\_\_\_\_\_\_\_**

(Written Value) (Dollar Amount)

**TOTAL PRICE (Base Bid plus Contingency):**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Written Value) (Dollar Amount)

**BID GUARANTEE PERIOD:**

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

**TERO COMPLIANCE:**

I understand that this company, its subcontractors and all employees performing work on this project will be expected to comply with all Mille Lacs Band TERO Compliance Regulations. Upon being informed that I will be awarded a contract for this project, I will submit all required TERO Compliance Plans directly to the MLB TERO Office for review and approval.

**Acknowledgement of TERO Compliance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.**

* MLB BID FORM (MUST BE SIGNED)
* MLBO VENDOR LICENSE
* COPY OF CURRENT INSURANCES
* BONDING

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TITLE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TELEPHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**