NOTICE TO BIDDERS

FY 2018 RFP Fire Protection

# A. Description and Scope of Work

Sealed bids for **annual servicing of fire protection system for the Mille Lacs Band of Ojibwe facilities in all three districts (D-I Onamia, D-2A Isle, D-2 East Lake and District-3 Lake Lena)** will be received at the office of the Commissioner of Community Development, located in the Government Center Onamia, Minnesota until **1:30pm, on September 11, 2019**. Bids will then be publicly opened and read aloud, at **10am September 12, 2019** in the **Community Development Department**, located in the Mille Lacs Government Center.

# B. Bidding Notes

* Bids include the following facilities:
  + District 1
    - Tribal Government Center (Onamia)
    - Ceremonial Building
    - Community Center
    - Law Office
    - New Community Center
  + District 2A (Isle)
    - Chiminsing Center
  + District 2 (McGregor)
    - Ceremonial Building
    - Community Center
    - Minisinaakwaag Leadership Academy
  + District 3 (Lake Lena)
    - Community Center
    - Ceremonial Building
    - Meshakwad Community Center (Hinckley)
* Bids must include all rates regarding service calls (after hours, holidays, and weekends).
* Bids should be broken down by District if rates are different.
* Bids must be inclusive of the following:
  + all service Ansul servicing, fire extinguisher re-charging, alarm systems and sprinkler systems.
* Bids should include a one call number for all service needs to be in compliance for all above listed facilities.
* All pricing shall be valid through September 30, 2020
* Site visits are encouraged and may be scheduled with Rhonda Sam, Facilities Manager (320-630-2447).
* Bids must include all related materials (when possible) and labor.
* A copy of current MLB Vendor’s License. (or copy of submitted application)
* Completed and signed copy of the TERO Compliance Plan.
* A copy of current certificate of insurance.
* Copy of an authorized signature sheet if not already on file with the Mille Lacs Band.

**The Mille Lacs Band of Ojibwe reserves the right to reject any and all bids for any reason.**

**All proposals must be mailed and labeled as follows:**

**Percy Benjamin, Commissioner of Community Development**

**Facilities Fire Protection**

**PO Box 509**

**Onamia, MN 56359**

\*\*Please note that the bids submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. **\*\***

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

# C. Licensing

In accordance with Band Statue, all contractors must be licensed with the Mille Lacs Band of Ojibwe Corporate Commission. For an application and information, about classes of Vendor Licenses, etc. Please contact Corporate Commission at (320) 532-8274

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