NOTICE TO BIDDERS

FY2020 RFP Electrical

# Description and Scope of Work

The Mille Lacs Band, Community Development Department will be accepting sealed bids for **providing electrical services to the Mille Lacs Band of Ojibwe facilities in all three districts (D-I Onamia, D-2A Isle, D-2 East Lake and District-3 Lake Lena)** until **3:00pm on September 11, 2019**. Bids will then be publicly opened and read aloud at **8:30am on September 12, 2019** at the Mille Lacs Government Center.

# B. Bidding Notes

* Bids include the following facilities:
  + District 1 (Onamia)
    - Tribal Government Center
    - Ceremonial Building
    - Community Center
    - Law Office
    - New Community Center
  + District 2A (Isle)
    - Chiminsing Center
  + District 2 (McGregor)
    - Community Center
    - Ceremonial Building
    - Minisinaakwaang Leadership Academy
  + District 3 (Lake Lena)
    - Community Center
    - Ceremonial Building
    - Meshakwad Community Center (Hinckley)
* Bids must include all rates regarding service calls (after hours, holidays, weekends and emergencies).
* Bids should be broken down by District if rates are different. A spreadsheet may be used for breakdown of pricing.
* Bids should include a one call number for all service needs to be in compliance for all above listed facilities.
* Site visits are encouraged and may be scheduled with Rhonda Sam, Facilities Manager (320-630-2447).
* Bids must include all related materials (when possible) and labor.
* All pricing must be valid through September 30, 2020.
* Provide a Proposal including all of the above information. This will be used in lieu of the MLBO Schedule of Values form and *in addition to* the standard MLBO bid form. On the bid form please reference the following:

**a.     Job/Project: MLB Facilities Electrical**

**b.     On the labor and materials bid lines, reference the attached Proposal with the rates and percentages required.**

**c.     Include all other MLBO Bid Attachments as required on the General Bid Form.**

* Contractors must possess a valid Minnesota Contractors License.
* A copy of current MLB Vendor’s License. (or copy of submitted application)
* Completed and signed copy of the TERO Compliance Plan.
* A copy of current certificate of insurance.
* Copy of an authorized signature sheet if not already on file with the Mille Lacs Band.

**The Mille Lacs Band of Ojibwe reserves the right to reject any and all bids for any reason.**

**All proposals must be mailed and labeled as follows:**

**Percy Benjamin, Commissioner of Community Development**

**Facilities Electrical**

**PO Box 509**

**Onamia, MN 56359**

\*\*Please note that the bids submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. **\*\***

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

# C. Licensing

1. Contractors must have a current Mille Lacs Band Vendor’s license. Call, Business Regulation Office, with any questions 320-532-8274.
2. All Contractors must comply with all Mille Lacs Band of Ojibwe American Indian Employment requirements (see 18 MLBSA § 5). Contact Lori Trail at (320) 532-4778.
3. Contractors must comply with Davis Bacon Wage Requirements.
4. Contractors shall provide a current certificate of insurance.
5. Contractors must possess a valid Minnesota Contractors License.