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**Community Development**

**REQUEST FOR PROPOSAL**

**OWNER: Mille Lacs of Ojibwe DATE ISSUED: September 19, 2018 43408 Oodena Drive**

**Onamia, MN 56359 BID DATE: October 24, 2018**

**PROJECT: East Lake Pow Wow Vendor Row Paving**

**TO: General Contractors and Paving Contractors**

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

The Mille Lacs Band of Ojibwe, Community Development office will be accepting sealed lump sum bids for Grading, Paving, and Sidewalk work to be performed at the District II East lake Pow Wow grounds. Work includes, but is not limited to topsoil stripping, shaping, fabric, class 5, paving, and sidewalk installation. Bids will be due Wednesday 24 October 2018 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday 25 October 2018 at 8:30 AM.

**A mandatory pre-bid site visit will be held on: Tuesday October 2nd at 2:00PM at the Pow Wow Grounds located at 37736 State Highway #65 in McGregor, MN.**

General Notes:

1. It is the Contractors responsibility to identify any and all discrepancies in the scope of work, not meeting Industry Standards or that which is inconsistent with Code.
2. Contractor is responsible for a thorough investigation of the scope of work.
3. Contractor will repair any damage to the property or structures created by the scope of work.
4. Contractor shall be responsible for all debris removal related to all work performed under this work scope.
5. **NO WORK SHALL BE PERFORMED UNTIL ALL REQUIRED PERMITS HAVE BEEN ISSUED AND COPIES IN THE POSSESSION OF THE PROJECT MANGER.**

Work Scope:

BITUMINOUS DRIVE

* + - 1. Drive to be approximately 350’ long by 22’ wide
      2. Subcut existing class 6 base (depth varies) 4”.
      3. Provide and install Type V geotextile fabric.
      4. Provide and install 4 “deep class 5 aggregate base. Base to be 2ft wider than Driveway.
      5. Provide and install 2.0” deep Non-wearing course
      6. Provide and install tack coat.
      7. Provide and install 1.5” Wearing Course.
      8. Use existing harvested Class 6 to shoulder drive.
      9. Feather remaining class 6 into vender row

CONCRETE SIDEWALK

* + - 1. Sidewalk to be approximately 30’ long by 8’ wide
      2. Strip topsoil
      3. Use existing harvested Class 6 to install 4” deep base. Base to be 2ft wider than Sidewalk
      4. Provide and install Type V geotextile fabric.
      5. Provide and install 4” thick class 5 base. Base to be 2ft wider than Sidewalk
      6. Provide and install #4 rebar 2ft on center
      7. Provide and install 6” thick sidewalk.
      8. Shoulder with salvaged topsoil and seed to stabilize.

**COMMUNITY DEVELOPMENT WILL, TO THE GREATEST EXTENT FEASIBLE, GIVE PREFERENCE IN THE AWARD OF CONTRACT TO INDIAN ORGANIZATIONS AND INDIAN-OWNED ECONOMIC ENTERPRISES.**

Contacts:

**Interested bidders shall contact Mike Moilanen, Director of Planning and Project Management, at** [**mike.moilanen@millelacsband.com**](mailto:mike.moilanen@millelacsband.com) **to be included on the bidder’s list in the event that any addendums are issued for this project.**

Mobilization:

1. The Contractor shall be capable of mobilizing his equipment and crews within 21 days of the receipt of Notice to Proceed.
2. Contractor shall submit construction schedule to Project Manager at the time of contract signature by the Contractor.
3. Contractor shall provide means and methods for all phases of construction.

**COMMUNITY DEVELOPMENT/PROJECT MANAGEMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.**

Bidding notes:

1. Submit proposal in lump sum (supply and install), not to exceed amount arrived at by sum totaling unit cost multiplied by quantities
2. All Contractors (including subcontractors) must comply with Davis Bacon Heavy Construction wage requirements. All Contractors must provide the following along with their bid submittal:
   1. Completed and signed MLB Community Development Bid Form
   2. A copy of Current MLB Vendor’s License (or a copy of the submitted application)
   3. A copy of Current Insurance Certificates
   4. A copy of Subcontractor/Material Supplier list
   5. A copy of Authorized Signature Sheet (submitted with first bid)
3. All Contractors must comply with all Mille Lacs Band of Ojibwe American Indian Employment requirements (see 18 MLBSA § 5). Contact Craig Hansen at (320) 532-4778.
4. An extra 20% of quantities are built into each line item.  Contractor will only be paid for actual quantities used and must have owner permission to use any of the extra 20%.

**All proposals MUST be mailed and labeled as follows:**

**Mille Lacs Band of Ojibwe**

**Commissioner of Community Development**

**Sealed bid: East Lake Pow Wow Vender Row Paving**

**P.O. Box 509**

**Onamia, MN 56359**

\*\*Please note that the bids must be submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. **\*\***

**\*\*The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

Licensing:

* + - 1. Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Elizabeth Thornbloom at (320) 532-8274 or via email at [EThornbloom@mlcv.com](mailto:EThornbloom@mlcv.com) with questions regarding licensing and for the license application.

Bonding Requirements:

1. Performance and Payment BONDING Requirements:

In construction contracts that are federally funded or deemed commercial, bonding is required. These types of contracts shall demand a performance and payment bond with penal amounts of 100% and 100% respectively of the amount of the contract.

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

COMMUNITY DEVELOPMENT

PROJECT MANAGEMENT

FY 2018 CONSTRUCTION BID FORM

REQUIRED FOR ALL BIDS

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**JOB/PROJECT: East Lake Pow Wow Vender Row Paving**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  | **Unit** |  |
| **Description** | **Unit** | **Quantity** | **Price** | **TOTAL** |
|  |  |  |  |  |
|  |  |  |  |  |
| Type V geotextile fabric | S.Y. | 116 |  |  |
| Class 5 Aggregate Base placed and compacted | C.Y. | 451.44 |  |  |
| 2" MnDOT 2360, SPNWB230B Bit. Base Course | S.Y. | 1026.66 |  |  |
| 1.5" MnDOT 2360, SPWEA240B Bit. Wear Course | S.Y. | 1026.66 |  |  |
| MnDOT 2357 Tack Coat | GAL. | 256 |  |  |
| 6" Thick MnDOT 2521 Concrete Sidewalk includes rebar and shouldering | S.Y. | 40 |  |  |
|  |  |  |  |  |
| **\*\*\*NOTE topsoil stripping, rebar, shouldering, seeding, feathering will not** | |  |  |  |
| **be pay items. They are considered incidental to placement of Drive and Sidewalk\*\*\*** | |  |  |  |
| **TOTAL** |  |  |  |  |

All quantities have an extra 20% added. Contractor will only be paid for actual quantities used and must have Owner's permission prior to using any of the extra 20%

**LUMP SUM TOTAL PRICE:**

(*Labor and materials*):

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Written Value) (Dollar Amount)

**Acknowledgement of Addendum(s): 1) \_\_\_\_\_\_\_\_\_\_ date**

**BID GUARANTEE PERIOD:**

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

**TERO COMPLIANCE:**

I understand that this company, its subcontractors and all employees performing work on this project will be expected to comply with all Mille Lacs Band TERO Compliance Regulations. Upon being informed that I will be awarded a contract for this project, I will submit all required TERO Compliance Plans directly to the MLB TERO Office for review and approval.

**Acknowledgement of TERO Compliance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.**

* MLB BID FORM (MUST BE SIGNED)
* MLBO VENDOR LICENSE
* COPY OF CURRENT INSURANCES
* SUB-CONTRACTOR/SUPPLIER LIST (Include values)

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TITLE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TELEPHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**