



Health and Human Services **REQUEST FOR PROPOSAL**

OWNER: MILLE LACS BAND OF OJIBWE
43408 OODENA DRIVE
ONAMIA, MN 56359

DATE ISSUED: October 30, 2019

BID DATE: November 13, 2019

PROJECT: Health and Human Services Facility – Optometry Equipment & Supplies

TO: Optometry Equipment Suppliers

The Mille Lacs Band of Ojibwe, Health and Human Services will be accepting sealed lump sum bids for supply, delivery and installation/set-up of Optometry equipment for the New HHS Facility located at 18562 Minobimaadizi Loop; Onamia, MN 56359. Bids will be due November 13, 2019 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday November 14 2019 at 8:30 AM. A PO will be issued to lowest, qualified bidder.

All products are anticipated to be needed for delivery and installation in November 2019.

A mandatory pre-bid site visit will be held November 4th, 2019 at 1:00pm. Address is 18562 Minobimaadizi Loop; Onamia, MN 56359 **Directions to project site: From Jct. Hwy 169 & Mille Lacs County 25: Take Hwy 25 South approx. 1 Miles to the Site on the West side of the ML25.**

HEALTH AND HUMAN SERVICES WILL, TO THE GREATEST EXTENT FEASIBLE, GIVE PREFERENCE IN THE AWARD OF CONTRACT TO INDIAN ORGANIZATIONS AND INDIAN-OWNED ECONOMIC ENTERPRISES.

Contacts:

Interested bidders shall contact Hannah Schiemann, Quality and Safety Officer at Hannah.Schiemann@hhs.millelacsband-nsn.gov to be included on the bidder's list in the event that any addendums are issued for this project.

Mobilization:

1. The Bidder shall be capable of delivering all Optometry Equipment to the project site in November/December 2019. Final delivery date will be coordinated between the Owner and the Supplier.
2. Bidder will be responsible for delivery to the site and into the building. Owner will take possession of all equipment once all items have been safely delivered into the building.

Work Scope:

Provide, deliver and install/set-up all of the items listed into the newly constructed District I HHS Facility located at 18562 Minobimaadizi Loop; Onamia, MN 56359

1. Please bid per the Model, Model No. if listed and Description specified in the table there will not be optional choices unless unable to obtain from Manufacturer
2. Supplier/Installer is responsible for installing all devices, training and education of equipment and parts
3. Supplier/Installer will repair any damage to the property or structure created by the scope of work.
4. Supplier/Installer shall be responsible for all debris removal related to all work performed under this work scope.
5. Supplier will include any CAD layout or setup charges in their lump sum bid.
6. Include all freight and packaging disposal in lump sum price.

1. All vendors must measure all spaces to ensure fit' of Optometry Equipment be placed properly and allow for install/setup/ of all items listed per with Room Numbers or as directed by the Project Manager
2. All vendors will assemble all items to manufacturer specifications.

Location	Color	Model	Model Number	Manufacturer	Room Number	Quantity	Unit cost	Total
HHS-Optometry Equipment								

	Warm Grey	Encore Chair with Manual Recline	1281	Marco	2407, 2408	2	0	0
	Warm Grey	Deluxe Stand	1207	Marco	2407, 2408	2	0	0
		M2 Ultra Slit Lamp, Requires 1684 Tonometer Mount	M2	Marco	2407, 2408	2	0	0
		M2/M4 Ultra Tonometer Mount	1684	Marco	2407, 2408	2	0	0
		Applanation Tonometer for G2/G4 Slit Lamp (870 Type)	1185	Marco	2407, 2408	2	0	0
	Black	RT-700 Black Illuminated Refractor with Minus Cylinders	RT-700	Marco	2407, 2408	2	0	0
		Provue LCD Acuity Device, Includes Remote Control and Wall Mount	6085	Marco	2407, 2408	2		
	Black	Pneumatic Stool With Back	2157	Marco	2407, 2408	2	0	0
		Chair Mover, For Chair with Rectangualr Back up to 22 1/2 Inces Wide	ZZMOI	Marco		1	0	0

	Limestone	Wheelchair Accessible Viewing Mirror	ZZWAVM	Marco	2407, 2408	2	0	0
		Keeler Wireless All Pupil II LED Convertible Indirect w/Slimline Charging Station	KEAPDLWSFG	Keeler	2407, 2408	2	0	0
		Volk 20D Large Aspheric Lens, Clear (50mm)	V020LGC	Volk	2407, 2408	2	0	0
		Volk 78D Small Aspheric Lens, Clear (31mm)	V078SMC	Volk	2407, 2408	2	0	0
		Volk 90D Small Aspheric Lens, Clear (21.5 mm)	VO90SMC	Volk	2407, 2408	2	0	0
		Full Diameter Trial Lens set with Plus and Minus Cylinders in Case	FDTLSPMFG	Lombart	2407, 2408	2	0	0
		Metal Trial Frame	LOMTF	Lombart	2407, 2408	2	0	0
		Welch Allyn 11720 3.5v Halogen Coaxial Ophthalmoscope	11720	Welch Allyn	2407, 2408	2	0	0
		Welch Allyn 18245 Elite Streak Retinoscope	18245	Welch Allyn	2407, 2408	2	0	0

		Welch Allyn 41100 3.5v Halogen Finnoff Transilluminator	41100	Welch Allyn	2407, 2408	2	0	0
		Welch Allyn 71670 3.5v NiCad Well Handle	71670	Welch Allyn		12	0	0
		Marco 101 Lensmeter	MA101	Marco		1	0	0
		Lombart Standard Trimline 6 Drawer desk Bottom with Pop-Up Trial Lends Drawer, Right Handed	300PSR	Lombart	2407,2408	2	0	0
		Room Lighting Control Remote and Switch		Misc Part	2407,2408	2	0	0
	Gray	Exam Lane Patient Family Guest Chairs	LLR68551	Lorell	2407, 2408	4	0	0
	Gray	Optical Dispensing Chair	LLR60535	Lorrel	2407,2408	1	0	0
		STRATA QSHIP 45 Frame Display with storage LED Lights	QSFD45FDSA	STRATA	2400	2	0	0
		MODA QSHIP wall hung mirror 16 " x 52"	QSWHMUML	MODA	2400	4	0	0

Freight Charge
Disposal/ Dumpster Cost

TOTAL LUMP

SUM PRICE

0

LUMP SUM PRICE:

(Written Value)

\$_____
(Dollar Amount)

BID GUARANTEE PERIOD:

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.

- MLB BID FORM (MUST BE SIGNED)

NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

FIRM NAME: _____ TELEPHONE: _____

ADDRESS: _____

EMAIL ADDRESS: _____

Payment:

Purchase Order (PO) will be issued for the purchase.

HEALTH AND HUMAN SERVICES/PROJECT MANAGEMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.

Bidding notes:

1. Submit proposal in lump sum (supply and install), not to exceed amount
2. All Contractors must provide the following along with their bid submittal:
 - a. Completed and signed MLB Bid Form

All proposals MUST be mailed and labeled as follows:

**Mille Lacs Band of Ojibwe
Commissioner of Health and Human Services
Sealed bid: HHS Clinic Equipment
P.O. Box 509
Onamia, MN 56359**

****Please note that the bids must be submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. ****

****The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.

Licensing:

Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Elizabeth Thornbloom at (320) 532-8274 or via email at EThornbloom@grcasinos.com with questions regarding licensing and for the license application.